

THE4950 Production Workshop - Costume Production

Summer 2024

Staff Instructor

Costume Shop Manager

Joseph L Musgrove

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Office Hours: By appointment

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Graduate Assistants

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Description

This course is designed to provide learning opportunities in the costume area of production through hands-on assignments. Students will work on departmental productions and supplemental projects in a variety of capacities including costume construction, wardrobe, and shop organizational activities.

Course Objectives & Student Outcomes

Upon completion of this course, students will:

- Obtain a working knowledge of costume production for live theatre
- Refine understanding and proficiency through practical application of learned techniques

Requirements

You must complete 75 hours by 5 pm on August 9th, 2023.

These required 75 hours will be divided between 40 hours of work assignments within the Costume Shop & a crew assignment of 35 hours for the summer's Devised AI Project. The Instructor will, in collaboration with each student, establish a schedule of when the 40 hours of work assignment will be completed based on a timeline of production and Costume Shop needs.

Expectations and Goals

- Arrive to class on time with a positive attitude and be prepared to work!
- Be open to guidance and instruction while working to complete assigned tasks. While the Costume Shop does not always have the same atmosphere as a classroom, we ask that you view it as a working learning environment and treat it accordingly.

- Students must wear closed toe shoes and full coverage tops for safety purposes. You must also wear closed toe shoes and full coverage tops while working in ANY of the costume areas. If you arrive to class without the appropriate attire you will be asked to leave and you will not receive credit for time not worked.
- You should not wear heavy perfume or fragrance while working in the costume shop. Strong scents may cause irritation and headaches for others working around you.
- All personal belongings like backpacks, purses, lunchboxes, drinks, and snacks should be stored in the designated cubby storage area. Please be sure not to leave any items on the floor in front of the storage area blocking walkways.
- The costume shop is a learning environment just like any other classroom. Cell phone ringers should be set on vibrate while in the costume shop. If you need to answer a call or message urgently, be courteous and communicate your needs with the Costume Shop Staff.
- There may be times when it is applicable to listen to music on a mobile device. Please ask the Costume Shop Manager before plugging in those air buds. If you receive permission to proceed with music only 1 ear please! It's important to still be able to hear and communicate with others around you.
- Personal videos or movies should not be viewed during class time.
- Interactions and conversations are important while learning but should not create distractions or interfere with your ability to complete assigned projects.

Course Materials

Required Materials

Costume Shop materials and tools will be provided.

The script for the Summer Repertory Theatre's Devised AI project is in development. It will be available to students to reference and check out when it is complete. Please see Instructor for assistance.

Course Fees

Course fees are assessed for certain courses to offset the cost of materials or supply items consumed in the course instruction. A list of approved courses and fees is published in the schedule of courses each semester. The UF schedule of courses lists \$78.33 as the additional fee for this course.

Summer Repertory Theatre Production Description

Devised AI Project -- Runs July 18-21

- Working with a team of student performers, designers, stage managers, and production teams, this project delves into methods of utilizing artificial intelligence in devised storytelling. Assistant Professor Heidi Boisvert and Visiting Research Assistant Professor Braxton Rae will guide students through this research and development process investigating: *What do you need right now?* This is a simple yet loaded question. With an ever-changing world filled with pandemics, doomscrolling, hostile political climates and more, we are becoming exceedingly isolated from one another. In this devised project featuring A.I. tools and techniques we explore using generative art as a creative force for healing and change. Art by itself may not be able to heal the world, but it can heal people. And those people can change the world.

minutes in length. Material will be developed through a highly interactive and collaborative studio incubator process. The project and process is directed/facilitated by SoTD faculty Manuel Simons and will culminate in a public showing.

Attendance & Grades

Attendance Policy, Class Expectations, and Make-Up Policy

Success in this course is based on participation, and other students are often dependent upon you to successfully do their work. Attendance is vital. In addition to meeting the total hours requirement for this course, it is important that you show up for both production crew call times and scheduled costume shop hours.

The Instructor will establish your schedule with your for the 40 hours of costume shop work time. Changes to your schedule should be discussed with your area supervisor in advance.

Your first unexcused absence is permitted without penalty. The second unexcused absence will lower your final grade by 5%. The third unexcused absence will lower your final grade by 15%. The fourth unexcused absence will lower your final grade by 30%. Two (2) late arrivals and/or early departures to/from class will count as one (1) absence. Excused absences are consistent with university policies in the undergraduate catalog.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies in the undergraduate catalog and require appropriate documentation. <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Any absence from class for the following reasons must be supported by appropriate documentation to avoid a grade penalty:

- Illness - doctor's note must be on official letterhead with address and phone number, noting the date and time of the visit verifying that an absence from class is warranted, doctor name and signature.
- Title IX-related situations
- Serious accidents or emergencies affecting students, roommates, or family
- Special curricular requirements (e.g., judging trips, field trips, professional conferences)
- Military obligation
- Severe weather conditions
- Religious holidays
- Participation in official university activities such as music performances, athletic competition, debate
- Court-imposed legal obligations (e.g., jury duty or subpoena)

Making up unexcused absences cannot be accommodated by the costume shop.

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Evaluation of Grades

Grading	Percentage
Daily Participation & Contribution	50%
Fulfillment of 75 hours	50%
Total	100%

Grading Percentage Breakdown

The final course grade is based on the following percentages:					
A	94-100%	B-	80-83%	D+	67-69%
A-	90-93%	C+	77-79%	D	64-66%
B+	87-89%	C	74-76%	D-	60-63%
B	84-86%	C-	70-73%	E	0-59%

More information on UF grading policy may be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Please note: Information contained in this syllabus, other than the grade and absence policy, is subject to change with advance notice, as deemed appropriate by the instructor and staff to enhance learning opportunities. Any changes will be clearly communicated in class and via the course Canvas site.

Additional Information and Resources

Course Evaluation:

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner.](#) Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluera.com/ufl/. [Summaries of course evaluation results are available to students here.](#)

Student Conduct Code:

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Conduct Code](#). If you have questions or concerns, please consult the instructor.

University Policies and Additional Information:

Please [click here to view the Academic Calendar](#) for important dates including holidays and drop/add deadlines.

UF’s Health and Wellness Resources are available to assist you. Please feel encouraged to reach out for assistance if needed:

- *U Matter, We Care*: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center*: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department*: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room/Trauma Center*: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Additional Academic Resources include:

- *E-learning technical support*: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- *Career Connections Center*: Reitz Union Suite 1300, 352-392-1601. [Career assistance and counseling services](#).
- *Library Support*: Various ways to receive assistance with respect to [using the libraries or finding resources](#).
- *Teaching Center*: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. [General study skills and tutoring](#).
- *Writing Studio*: 2215 Turlington Hall, 352-846-1138. [Help brainstorming, formatting, and writing papers](#).
- *Student Complaints On-Campus*: Visit the Student Honor Code and Student Conduct Code webpage for more information.
- *On-Line Students Complaints*: View the Distance Learning Student Complaint Process.